

**Request for Proposals:
CCNH Public Policy and Child Nutrition Collaborative Grant 2016**

Background and Description of Opportunity

The Centre for Child Nutrition and Health at the University of Toronto is focused on answering key questions in child nutrition to improve the health of children and families. One of the Centre's top priorities is to conduct research to support the development and implementation of public policy that impacts child nutrition and health.

The strategic vision of the Centre is to advance child nutrition and healthy development that otherwise could not be successfully addressed by a single discipline or research group. The Centre is an Extra-Departmental Unit based on a partnership between the Department of Nutritional Sciences, the Department of Family and Community Medicine and the Department of Paediatrics. More details about the Centre can be found here: <http://www.childnutrition.utoronto.ca/>.

The five inter-related priorities that are the focus of the Centre's strategic direction are:

1. Developing the Best Talent
2. Ensuring a Secure Food Environment
3. Innovating & Discovering Healthful Food
4. Translating Knowledge
5. Building Successful Partnerships

In this Request for Proposals we are seeking to fund collaborative research projects that focus on research related to the food environment of children with the goal of providing evidence to support public policy supporting child nutrition and health. Evaluation of effectiveness of current policies that target children will be of interest.

Requirements

Projects should:

- Be aligned with the Centre's priorities (<http://www.childnutrition.utoronto.ca/priorities>).
- Focus on children, public policy, and the food environment.
- Clearly describe why the proposed research is relevant, will provide evidence that may support public policy to improve child nutrition and health, and the likelihood of impact.
- Describe opportunities and plans for future continuance of the research
- Demonstrate cross-disciplinary partnerships involving relevant areas of expertise in food systems and policy.
- Feature an integrated knowledge translation and exchange component, such as a themed workshop to facilitate dialogue. For more information see: *Guide to Knowledge Translation Planning at CIHR: Integrated and End-of-Grant Approaches* <http://www.cihr-irsc.gc.ca/e/45321.html>.



In addition:

- Grant recipients will provide a project report (including content such as activities, publications and student involvement related to the grant) at the end of year two and a final report at the end of year five. A template will be provided.
- The successful applicants will be required to inform the Centre, in writing, of any future applications for funding, publications or new findings or conclusions drawn from the project that received funding provided by this grant.
- The Principal Applicant must acknowledge the grant award funding in all presentations, publications, invited and submitted poster sessions related to funding provided by this grant.

Funding available

The amount granted to the successful applicants will be up to \$250,000 over a three year period.

Eligibility

- Principal applicants from any Faculty, Department or Institute at the University of Toronto are eligible to apply.
- The collaborative research team should aim to have, but is not limited to:
 - One graduate department member and one graduate student in the Department of Nutritional Sciences associated with the research proposal.
 - One professor at a junior rank.
 - One member from one of the Centre's three departments; the Department of Family and Community Medicine, Department of Nutritional Sciences or the Department of Paediatrics.

Review Process

Applications will be reviewed by a sub-committee of the Public Policy Advisory Committee, Centre for Child Nutrition and Health. On the recommendation of the Committee the successful recipient will be selected.

Evaluation criteria:

- Alignment with Centre priorities
- Research on the food environment of children that may inform policy
- Potential to inform policy or evaluate policy
- Strength of the team
- Scientific merit
- Budget
- Sustainability and impact of the research
- Integrated knowledge translation and exchange plan

A minor component of the evaluation will be based on other factors that the reviewers consider relevant to this competition.

Key Dates and Application Process

Date	Action
Friday, August 19 th , 2016	Letter of Intent submission deadline
Friday, August 26 th , 2016	Notification of invitation to submit a full proposal
Friday, October 14 th , 2016	Application submission deadline
Friday, November 18 th , 2016	Successful applicants notified
December 2016	Funding is released

Letter of Intent:

A letter of intent is required and should include:

- A temporary project title
- A description of the project (maximum two pages) describing its rationale, objectives, design and relevance to the Centre's objectives.
- A very brief description of the strengths of the investigators.

The letter can be sent by email to lilisha.burris@utoronto.ca by **Friday, August 19th, 2016**. Notification of invitation to submit a full proposal will be given by **Friday, August 26th, 2016**.

Application:

The deadline to send proposals by email to lilisha.burris@utoronto.ca is **Friday, October 14th, 2016**. All applicants will receive an email confirming the receipt of their application.

Successful applicants will be notified by **Friday, November 18th, 2016**.

Application

The application must be written in Times Roman 12 point font, single-spaced with margins no smaller than 1” (left, right, top, bottom). The application includes these sections:

1. Investigators and project title
2. Project summary in lay language
3. Project proposal
4. Ethics approval
5. Budget
6. Appendices
7. Curriculum Vitae

1. Investigators and Project title

1.1 Names and titles of applicants,

1.2 Project title



2. Project Proposal (maximum twelve pages not including references)

2.1 An abstract of 200 words, including title, purpose, methodology, results and conclusions.

2.2 A proposal including:

- Objectives
- Background and rationale
- Research design and methods
- Timeline
- Anticipated contribution of project to the field of research in public policy, food and nutrition and children's health
- Knowledge translation and exchange plan
- References

3. Project summary in lay language (maximum 200 words)

3.1 A description of the project using general, non-scientific language. Maximum 200 words. This summary may be used on the Centre's web site if the project is funded.

4. Ethics approval

4.1 If available, provide proof of ethics approval. If not available, confirm that the application for ethics approval has been or will be submitted. Funds can only be released to successful candidates if ethics approval is obtained.

5. Budget (maximum two pages)

5.1 A breakdown of how the grant would be spent each year. Please see the Centre's *Use of Grant Funds* document for guidance on eligible and ineligible expenses. Please also indicate that funding provided by this grant will not overlap with funds awarded by other granting agencies.

6. Appendices (maximum three pages)

6.1 Appendices may include participant consent forms, letters of cooperation with partnering institutions' policy makers or other relevant documents.

7. Curriculum vitae required

7.1 CVs need to be one page summaries of applicants with identification of current grants and publications relevant to the application (those with budgetary and/or conceptual overlap with the proposed Public Policy and Child Nutrition Collaborative grant).